**Minutes of a Meeting of CUTSDEAN PARISH COUNCIL**

held on **TUESDAY 12th November 2024**

at West Barn Farm, Cutsdeancommencing 6.35pm

**Present**: Cllrs M Butler (Chair), D Beetson, C Clarke, T Smith, D Wright

**Officer:** A Davis (Parish Clerk)

**Attendees:** District Cllr L Wilkins

* + - 1. **To receive Apologies for Absence and to approve the reasons given:**

Apologies were received from County Cllr M MacKenzie-Charrington

* + - 1. **Public Session:** NONE
			2. **Declarations of interests:** NONE
			3. **To agree the Minutes of Meetings:**

 **4a**  10th September 2024 Meeting of Parish Council: AGREED

 **4b**  24th September 2024 Extra Ordinary Meeting of Parish Council: AGREED

* + - 1. **To receive report from County Cllr MacKenzie-Charrington**

 RECEIVED with appreciation

* + - 1. **To receive report from District Cllr Wilkins**

RECEIVED with appreciation

* + - 1. **To consider and approve financial reports and decide to**:

**7a Ratify payments made between meetings under delegated powers** NONE

**7b Agree payments as per schedule** AGREED

 PATA @ £3.25/month Chq 000390 £10.75 Mat and Ted to sign

**7c Note bank reconciliation**  NOTED

 £2854.79 balance after cheques presented and cleared

**7d Note the receipt of second and final precept due to Parish Council**

£370 received into bank account NOTED

**7e Consider first draft budget for 2025/26**

Proposed that draft budget for 2025/26 be the same as that for 2024/25.

No uplifts were required due to current arrangements for clerking and the proposed transition to a Parish Meeting. Precept to be set when tax base known. AGREED

**7f Consider options for next internal audit**

The Parish Clerk outlined new arrangements for Internal Audit Services at GAPTC, which were considered improved, independent and competent. Proposed to engage GAPTC as Internal Audit providers for 2024/25

 AGREED

**7g Consider and approve adding Parish Clerk to Bank Account, not signatory**  AGREED

8a **To receive and consider an update on the proposal in principle to dissolve Parish Council and transition to a Parish Meeting** RECEIVED

8b **To receive a progress report from Chair and Clerk on the research and preparation of a paper outlining the case for the transition to Parish Meeting**

Councillors considered updates on process and implications of transition to a Parish Meeting from Council Chair and Council Clerk. AGREED to propose formally at the next Parish Council to request a Community Governance Review by CDC

8c **To agree details to undertake an informal public meeting to explain Parish Council action as at 8a and 8b above, and gauge levels of support**:

 Councillors AGREED there had been no opposition voiced in informal conversations among residents in the Parish. No Public Meeting was considered necessary at this stage, as it would be part of the formal Review.

* + - 1. **To progress a Cutsdean Community Resilience Plan: to receive a written briefing from recent Flood Warden training, attended by Parish Clerk**

Received. Councillors agreed that the only physical help needed at this stage was with the grips at the road edge. Council agreed to seek support from County Councillor, to clarify the extent to which local people are authorized to undertake works themselves on the grips of a public highway.

* + - 1. **Clerk’s Report** presented verbally
			2. To consider Matters for the agenda of the next Parish Council meeting (no decisions may take place at this item) None
			3. **To confirm Date of next Council meeting and a provisional date for the subsequent Council meeting**  January 14th 2025 at 6.30pm

Parish Council meeting closed at 8.30pm